

**ERIE COUNTY DEPARTMENT OF SOCIAL SERVICES**

**VACANCY NOTICE**

**DIRECTOR OF SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM**

**LOCATION: SNAP**

**SALARY: \$49,587**

The work involves directing, organizing and monitoring the Supplemental Nutrition Assistance Program (SNAP) in the Department of Social Services (DSS). This is a management position with responsibility for formulation and implementation of procedure, preparation of reports and interpretation of laws and regulations relating to SNAP. Work is performed under the general direction of the Deputy Commissioner of Social Services or other higher level administrative employee(s). Supervision is exercised over a subordinate staff of supervisory and other lower level professional, technical and clerical personnel. Does related work as required.

**Must meet the following qualifications:**

- A.)** Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree and five (5) years of experience in a social services or health- related agency adhering to acceptable standards, at least two (2) years of which was in a supervisory capacity;  
**OR:**
- B.)** Graduation from a regionally accredited or New York State registered college or university with a Master's degree and three (3) years of experience in a social services or health-related agency adhering to acceptable standards, at least two (2) years of which was in a supervisory capacity;  
**OR:**
- C.)** An equivalent combination of training and experience as defined by the limit of (A) and (B).

**This notice will be posted for the period March 12, 2015 through and including**

**March 21, 2015**

If interested and meet the above qualifications, please forward resume to:

Jacqueline Hall, 95 Franklin Street Room 866 Buffalo, NY 14202